

Instructions for filling out SAP 520 Form

1. Black ink must be used to fill out this form
2. The form should be left **UNSIGNED** until the document is finalized in front of the police official issuing the actual permit. This gives the police official the opportunity of making sure the signature is an original and is yours. Should you sign the form beforehand, please make sure the form with your ORIGINAL signature is handed in and not a copy.
3. Please note that not all sections of the form apply. Visitors bringing their own firearms in for hunting purposes should concentrate on filling in the following:
 - Complete page 2, Section D – (temporary import or export permit #5)
 - Complete page 2, Section E – E1 – E25.4
 - Complete page 4 Section G - G1 to G5 & G8 to G9.2
 - Complete page 5 Section I – I 1.1 to I5
 - Complete page 6 Section J (Fill in block lettering but do not sign)
4. Please note: the date format is year/month/day. Page #6: Date = when signing the form.
Place = where signing (Ex: Johannesburg, Cape Town)
5. Notarized copy of passport (photo & signature page)
6. Notarized copy of Proof of Ownership of your firearm(s) in the form of :
 - US Custom Form 4457 (contact your nearest airport for this), or
 - Copy of your firearm License or Certificate, or
 - Firearms Possession License (Waffenbesitzkarte), or
 - European Firearms Pass (Europaeischer Feuerwaffenpass), or
 - A letter from your local sheriff in the form of an affidavit confirming ownership, or
 - Invoice from a gun shop where you have purchased the firearm.

(please use whatever is applicable to your country)
7. Proof of Export from country of origin in the form of:

US Custom Form 4457, or

Copy of firearm certificates (for UK hunters), or

Waffenbesitzkarte, or

Europaeischer Feuerwaffenpass

(Please note that some of the above forms are used for proof of ownership and export where the country of origin do not have an export form)

8. Copy of Itinerary or Airline Tickets

9. Invitation letter from you Hunting Outfitter (with the following details)

Letter to be on Outfitter's official letterhead

Name of person being invited

Duration of the hunter's stay

Registered Outfitter Number

Registered PH Number

The physical address(s) and telephone number(s) of the farm(s) where the hunt(s) will take place.

Type of animals being hunted e.g. big game, bird shooting, plains game etc.

Recommended calibers required for hunt(s)

State that firearms will only be used for hunting purposes on mentioned properties

Date and signature of Outfitter.